SEASONAL / TEMPORARY EMPLOYMENT APPLICATION
ILLINOIS HISTORIC PRESERVATION AGENCY

Title: *Conservation/Historic Preservation Worker* Location: _____

I am interested in: ☐ Interpretation ☐ Maintenance ☐ Both

NAME: _____ S.S. # _____
Last First Midde Initial

Address: _____
Street City State Zip Code

County: _____ Phone #: _____

Drivers License #: _____ Expires: _____ Birth Date: _____

I AM AVAILABLE FOR TEMPORARY EMPLOYMENT AS INDICATED BELOW

☐ Full Time: From: _____ To: _____
Month / Day Month / Day

☐ Weekends Only: From: _____ To: _____
Month / Day Month / Day

If your answer to any of the following questions is "yes" please attach a signed, detailed explanation:

A. Have you ever been fired from a job? (Downsize/layoff is not applicable) ☐ Yes ☐ No

B. Have you ever pled guilty to or been convicted of any criminal offense other than a minor traffic violation? ☐ Yes ☐ No

Pursuant to Public Act 93-0211, effective January 1, 2004, (20ILCS 2630/12 (a)) and Public Act 93-0912, effective August 12, 2004, (705 ILCS 405/5-915 (8a)), respectively applicants seeking employment with the State of Illinois are not obligated to disclose an arrest or conviction records that has been expunged or sealed, nor an expunged juvenile record. Employers may not ask if an applicant has had records expunged or sealed. Neither Public Act applies to law enforcement agencies, the Department of Corrections, State's Attorneys or other prosecutors.

C. Are you currently in default on the repayment of any State education loan? ☐ Yes ☐ No

State law provides that any employee who is in default on the repayment of any education loan for a period of six months or more and in the amount of $600 or more shall, as a condition of employment, make a satisfactory loan repayment arrangement with the maker or guarantor of the loan.

Can you drive vehicles with manual transmissions? ☐ Yes ☐ No

Can you routinely lift objects weighing up to 50 pounds? ☐ Yes ☐ No

List the types of **equipment/machinery** you can **operate.** _____

Do you have experience in the **maintenance and repair of** equipment/machinery: ☐ Yes ☐ No

If yes, list types of equipment: _____

Do you have any lawn care maintenance experience? (If yes, check type/s of experience) ☐ Yes ☐ No

☐ mowing ☐ trimming ☐ edging / weed eating

Do you have any type of cleaning experience? (If yes, check type/s of experience) ☐ Yes ☐ No

☐ dusting ☐ vacuuming ☐ mopping / sweeping

Do you have experience in Public Speaking? ☐ Yes ☐ No

(Example: Teaching, participating in plays/shows, group instructor)

List your experience: _____

Do you have Special Skills or Talents? *(Example: art, foreign language, CPR, gardening, theatre experience, computers)*

Please List: _____

High School Graduate: ☐ Yes ☐ No # of Yrs Completed 0 1 2 3 4 (Mark One) GED: ☐ Yes ☐ No

College Attendance: ☐ Yes ☐ No # of Yrs Completed 0 1 2 3 4 (Mark One) Graduate: ☐ Yes ☐ No

Major: _____ Minor: _____

EMPLOYMENT HISTORY

Employed by: _____ Dates: From _____ to _____
Address/City: _____ Job Title: _____
Description of Duties: _____

Reason for Leaving: _____
Contact Person: _____ Telephone #: _____

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Address/City: _____ Job Title: _____
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Employed by: _____ Dates: From _____ to _____
Address/City: _____ Job Title: _____
Description of Duties: _____

Reason for Leaving: _____
Contact Person: _____ Telephone #: _____

If more space is needed for employment history, please attach a separate sheet.

Have you ever been a volunteer or other worker at a Historic Site, Museum, or Park District in the past?

Historic Site ☐ Yes ☐ No Location: _____
List type of work performed: _____

Museum ☐ Yes ☐ No Location: _____
List type of work performed: _____

Park District ☐ Yes ☐ No Location: _____
List type of work performed: _____

I certify that the information on this application is true and accurate to the best of my knowledge and misrepresentation of any material fact may be grounds for ineligibility or termination of employment.

_____ _____
Signature Date